Westphalia Township

Regular Meeting March 6, 2023

DRAFT MINUTES

13950 Pratt Road, Westphalia MI, 48894

Supervisor Thelen called the meeting to order with the Pledge of Allegiance to the Flag at 6:00 p.m. Board members present were Supervisor Thelen, Trustee Thelen, Treasurer Buckley, and Clerk Platte.

GUESTS: Pete Preston

Patricia Foreman

A motion was made by T. Thelen supported by A. Thelen to accept the minutes from February 6, 2023. Motion carried.

T. Thelen made a motion to approve the March meeting agenda, supported Barker. Motion carried.

Treasurer Buckley presented the financial statements via email to all board members. A motion was made by Treasurer Buckley to approve the financial statements as well as bills presented for the General and FD funds, seconded by A. Thelen. Motion carried.

Treasurer Buckley also mentioned that the township has a few CDs that are maturing March 25, 2023. She will be looking into interest rates at other banks to get the best rate for the township. She also talked about the penalties/fees the township would have if we took the money out early.

Pete mentioned that the audit for the assessment roll was this year. He appointed a new assessor, Mary Evans, for the assessment roll as well. He also stated that he needs access to records for assessing for the township and asked if we would pay for it, but he didn’t have a quote so we decided to have this information available online for a few to residents. He will bring a quote for us next month for other options.

T. Thelen discussed the fire department projects with the ARPA money from the state. The department would like to cut out some concrete in the floors and add new, put in floor heating, add drains, and move a shut off valve that is outside the department. Bids were handed out from three different entities. T. Thelen made a motion to have Albin Hengesbach Carpentry do the projects for $134,500.00. A. Thelen seconded. Motion carried.

Supervisor Thelen also discussed the cameras at the township. Westphalia Electric was asked to come to the building and see where they could place some electrical outlets for these cameras. Electrical outlets were placed in various spots located outside the building. A. Thelen suggested that he had recently purchased cameras for his own purposes outside of the township and asked if they would be good enough for the township. He is going to purchase these and install himself as he is familiar with the installation process of these cameras.

He also mentioned that he spoke with Lynne Wieber about the cleaning project here at the township that she bid. She told him that she was thinking she needed $35.00/hour to clean instead of the $30.00/hour that was originally bid due to herself having to pay the taxes on her checks. The board agreed that a rate of $30.00/hour will be instituted until March 31, 2023 and as of April 1, 2023 she will be paid $35.00/hour for her year contract. Treasurer Buckley mentioned cleaning after each event. Clerk Platte stated that Mrs. Wieber spoke to her about this issue but that she wasn’t interested in doing that much and didn’t want to be tied down during the summer months but she said that is something that needs to be done as well. This issue to be readdressed at a later date.

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Next scheduled meeting is scheduled for Monday, March 27, 2023 @ 6:00 p.m. which will be the township budget meeting.

There being no further business, a motion to adjourn was made by Buckley, supported by Platte at 6:29 p.m. Motion carried.

Respectfully submitted

Heather Platte, Clerk Troy Thelen, Supervisor