Westphalia Township

BUDGET MEETING March 28, 2022

FINAL MINUTES

13950 Pratt Road, Westphalia MI, 48894

Supervisor Thelen called the meeting to order with the Pledge of Allegiance to the Flag at 6:00 pm. Board members present were Supervisor Thelen, Trustee Barker, Treasurer Buckley, and Clerk Platte.

ABSENT: None

GUEST: None

**RESOLUTION #22-7:** The following resolution was offered by Supervisor Thelen and supported by Buckley. WHEREAS, a budget was adopted on March 28, 2022 to govern the receipts and expenditures of various Township funds for the next fiscal year of the township, and WHEREAS, as a result of unanticipated cost, it is necessary to modify the aforesaid budget, and NOW THEREFORE BE IT RESOLVED, that the aforesaid budget be modified as follows:

GENERAL FUND:

Taking $4501.00 from road millage collected, adding $1000.00 to township hall misc. and adding $3501.00 to drains at large.

FIRE DEPARTMENT:

Taking $20500.00 from Fire Department taxes, adding $6000.00 to fire truck repair and adding $14500.00 to Fire Department operating misc.

Upon a roll call vote, the following voted:

Ayes (5) Trustee Barker

Supervisor Thelen

Treasurer Buckley

Clerk Platte

Trustee Thelen

Nays (0).

RESOLUTION #22-7 IS DECLARED ADOPTED.

**RESOLUTION #22-8:** Be it resolved that the books for the General Fund and Special Revenue Fire Department Fund for the Fiscal Year 2021-2022 to be officially closed. A roll call vote was taken:

Ayes (5) Trustee Barker

Supervisor Thelen

Treasurer Buckley

Clerk Platte

Trustee Thelen

Nays (0).

RESOLUTION #22-8 IS DECLARED ADOPTED.

BUDGET MEETING – March 28, 2022

FINAL MINUTES

Page 2 of 4

The following Resolutions concerning business for the General Fund and Special Revenue Fire Department Fund for the Fiscal Year 2022-2023 were proposed by Supervisor Thelen, supported by Buckley.

**RESOLUTION #22-09:** Be it resolved that the 2022-2023 Fiscal Year Budget for the General Fund be adopted. A roll call vote was taken:

Ayes (5) Trustee Barker

Supervisor Thelen

Treasurer Buckley

Clerk Platte

Trustee Thelen

Nays (0).

RESOLUTION #22-09 IS DECLARED ADOPTED.

**RESOLUTION #22-10:** Be it resolved that the 2022-2023 Fiscal Year Budget for the Special Revenue Fire Department Fund be adopted. A roll call vote was taken:

Ayes (5) Trustee Barker

Supervisor Thelen

Treasurer Buckley

Clerk Platte

Trustee Thelen

Nays (0).

RESOLUTION #22-10 IS DECLARED ADOPTED.

**RESOLUTION #22-11:** Be it hereby resolved that the proposed budgets be formally adopted and that the Resolution be designated as the Appropriation Act. A roll call vote was taken:

Ayes (5) Trustee Barker

Supervisor Thelen

Treasurer Buckley

Clerk Platte

Trustee Thelen

Nays (0).

RESOLUTION #22-11 IS DECLARED ADOPTED.

**RESOLUTION #22-12:** Be it resolved to reopen the General Fund and Special Revenue Fire Department Fund books for the Fiscal Year 2022- 2023. A roll call vote was taken:

Ayes (5) Trustee Barker

Supervisor Thelen

Treasurer Buckley

BUDGET MEETING – March 28, 2022

FINAL MINUTES

Page 3 of 4

(Continued roll call vote for Resolution #22-12)

Clerk Platte

Trustee Thelen

Nays (0).

RESOLUTION #22-12 IS DECLARED ADOPTED.

**RESOLUTION #22-13:** Be it resolved that the Union Bank-Westphalia Branch be the depository for all Township Funds received by the Township Treasurer and the Township Treasurer is hereby directed to deposit all Township Funds in said depositories. A roll call vote was taken:

Ayes (5) Trustee Barker

Supervisor Thelen

Treasurer Buckley

Clerk Platte

Trustee Thelen

Nays (0).

RESOLUTION #22-13 IS DECLARED ADOPTED.

**RESOLUTION #22-14:** Be it resolved that the Union Bank-Westphalia Branch, Portland Federal Credit Union-Westphalia Branch, and Journey Bank-Fowler Branch, and Independent Bank South MI-Portland Branch be institutes for the purpose of purchasing CD’s for the Township General Fund, and Special Revenue Fire Department Fund. A roll call vote was taken:

Ayes (5) Trustee Barker

Supervisor Thelen

Treasurer Buckley

Clerk Platte

Trustee Thelen

Nays (0).

RESOLUTION #22-14 IS DECLARED ADOPTED.

Dates for the 2022-2023 meetings were established with time to stay the same at 6:00 p.m. but monthly meetings to be moved to the first Monday of each month, with a few exceptions due to holidays (as noted below):

April 4, 2022 October 3, 2022

May 2, 2022 November 7, 2022

June 6, 2022 December 5, 2022

July 11, 2022 (2nd Monday) January 9, 2023

August 1, 2022 February 6, 2023

September 12, 2022 (2nd Monday) March 6, 2023

March 27, 2023 – BUDGET MEETING

BUDGET MEETING – March 28, 2022

FINAL MINUTES

Page 4 of 4

Clerk Platte made a motion to accept the meeting dates listed for the fiscal year 2022-2023 as listed above. Barker seconded. Motion carried

Supervisor Thelen will maintain Frank Trierweiler as Deputy Supervisor.

Clerk Platte will maintain Alyssa Hanses as Deputy Clerk.

Treasurer Buckley will maintain Marvin Smith as Deputy Treasurer.

Next scheduled meeting will be April 4, 2022 @ 6:00 p.m.

There being no further business, a motion to adjourn was made by Platte, Buckley supported by at 6:37 p.m. Motion carried.

Respectfully submitted

Heather Platte, Clerk Troy Thelen, Supervisor