Westphalia Township

Regular Meeting January 3, 2022

FINAL MINUTES

13950 Pratt Road, Westphalia MI, 48894

Supervisor Thelen called the meeting to order with the Pledge of Allegiance to the Flag at 6:00 pm. Board members present were Supervisor Thelen, Trustee Barker, Treasurer Buckley, and Clerk Platte.

Absent: Trustee Thelen at beginning of meeting; arrived at 6:10 p.m.

Guests: Randy Bengel

A motion was made by Buckley, supported by Barker to accept the minutes from December, 2022. Motion carried.

Supervisor Thelen made a motion to approve the January meeting agenda as is, supported by Buckley. Motion carried.

Treasurer Buckley presented the financial statements via email to all board members. A motion was made by Treasurer Buckley to approve the financial statements as well as bills presented for the General and FD funds, seconded by Barker. Motion carried.

GENERAL – Line item in the general government budget for elections is over by $474.85. Buckley made a motion to move $474.85 from the mail/postage line of the budget under general government to elections to zero the line item. Trustee Thelen seconded. Motion approved.

Supervisor Thelen – payroll policy. A motion was made to Buckley to act on the payroll policy and procedures. Barker supported. Motion approved.

Buckley made a motion to approve the hall rental policy with the board making minor changes. Trustee Thelen supported. Motion carried.

Next scheduled meeting will be February 7, 2022 @ 6:00 p.m.

There being no further business, a motion to adjourn was made by Buckley supported by Platte at 6:53 p.m. Motion carried.

Respectfully submitted

Heather Platte, Clerk Troy Thelen, Supervisor