Westphalia Township

Regular Meeting April 5, 2021

DRAFT MINUTES

13950 Pratt Road, Westphalia MI, 48894

Supervisor Thelen called the meeting to order with the Pledge of Allegiance to the Flag at 6:00 pm. Board members present were Supervisor Thelen, Trustee Barker, Trustee Thelen, Treasurer Buckley, and Clerk Platte.

Guests: None

A motion was made by Buckley supported by Barker to accept the minutes from March 8, 2021 and March 29, 2021. Motion carried.

Treasurer Buckley presented the financial statements via email to all board members. A motion was made by Treasurer Buckley to approve the financial statements as well as bills presented for the General and FD funds, seconded by Supervisor Thelen. Motion carried.

Trustee Barker made a motion to have the April 5, 2021 agenda be accepted. Seconded by Buckley. Motion was supported.

Supervisor Thelen handed out land divisions for Gary and Sarah Thelen, as well as The Dora Pung Estate. A motion was made by Trustee Thelen to accept the land division for Gary and Sarah Thelen and was seconded by Barker. Motion carried. Clerk Platte to send letter to the county.

A motion was made by Trustee Thelen to accept the land division for The Dora Pung Estate and was seconded by Buckley. Motion carried. Clerk Platte to send letter to the county.

Supervisor Thelen discussed that he has been talking with the attorneys on having a new hall rental policy put in place for the pandemic. He had documents for each board member to review and conversation will be had at our monthly meeting in May.

Luke Thelen, from Meta-Data, submitted a bid for new laptop computers for the new supervisor’s desk and the fire department. A motion was made by Trustee Barker to purchase both laptops but not to exceed $2400.00 for each computer. Trustee Thelen supported. Motion carried.

Clerk Platte asked how to go about paying Jim Pohl for snow removal when there was never a signed contract. Former Supervisor Trierweiler asked Mr. Pohl to submit a contract stating different costs for different snow removal such as a cost for just removing snow from the sidewalks, a cost for removing just snow from the parking lot, etc. The board has not seen a contract submitted in those details. Supervisor Thelen is having a contract drawn up, going forward by the attorneys, and will hopefully have this for the May meeting. The board also discussed having an ad put in the newspaper for bids for snow removal for the 2021-2022 fiscal year but no date was determined for that ad. Trustee Thelen mentioned we could just pay Mr. Pohl as services rendered for last fiscal year.

Next scheduled meeting will be May 3, 2021 @ 6:00 p.m.

There being no further business, a motion to adjourn was made by Buckley supported by Barker at 6:45 p.m. Motion carried.

Respectfully submitted

Heather Platte, Clerk Troy Thelen, Supervisor